WRITE & CITE: ACADEMIC WRITING READINESS

SYLLABUS

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Written & Delivered By:

WRITE & CITE: ACADEMIC WRITING READINESS

Overview

Write & Cite® provides learners the skills and knowledge needed not only to write, format, and properly cite papers, but also to think critically to define their research problem, find credible sources, and craft theses or dissertations worthy of publication.

The 8-section module can be customized to teach APA, MLA, or CMS documentation styles along with instruction regarding proper word choices, tone, paper organization, literature-based research, and techniques to avoid plagiarism.

Write & Cite® is designed to give learners the skills needed to write, format, and properly cite academic papers and dissertations. More than just a formal requirement, proper citation is imperative to respectfully borrow and expand upon others' ideas.

Learners

This module is designed for learners who skill with APA, MLA, or CMS styles of professional writing.

The module may qualify for Continuing Education Units (CEU) for professional certifications depending on the professional association.

Module Authors

The author for this module is Peregrine Global Services headquartered in Gillette Wyoming and includes materials from a variety of sources as indicated within the module.

Learning Outcomes

The learning outcomes for the module are as follows. With the completion of this module, learners should be able to:

1. Prepare an academic paper in accordance with either the APA Writing Style (7th Ed.), the MLA (Modern Language Association) style, or The Chicago Manual of Style (CMS).

2. Define and use proper tone, word choice, and idea development for academic papers.

3. Demonstrate ability to clearly define a research problem.

4. Select credible sources for a presented research problem.

5. Describe plagiarism and identify proper citation techniques for crediting others' ideas.

6. Identify the tone, structure, purpose, and format for different types of academic writing.

7. Consider nuance and meaning to choose vocabulary appropriate for a paper's purpose.

8. Use feedback to review an assignment and correct errors in style, structure, and content.

9. Recognize the most common errors and how to utilize the techniques to avoid them.

10. Demonstrate an understanding of proper grammar, including consistent verb tense, correct subject-verb agreement, and uniformity of phrases.

Curriculum

Section	**Topics**
Pre-Test	
Section 1: What is Academic Writing?	- Define and use proper tone, word choice, and idea development for academic papers. - Demonstrate ability to clearly define a research problem and create a logical structure to develop the topic. - Identify the proper documentation style and writing techniques for an academic paper. - Describe plagiarism and identify proper citation techniques for crediting others' ideas.
Section 2: Types of Academic Writing	- Describe the characteristics of the different types of academic writing. - Identify the tone, structure, purpose, and format requirements for each type of academic writing.
Section 3: Literature Sources	- List the various sources that are used for academic research. - Select credible sources for the research problem presented.
Section 4: Writing the Paper	- Identify the purpose of a paper and select examples of proper manuscript layout. - Recognize errors of style, imprecise language, passive voice, slang, excessive wordiness, and faulty sentence structure.

	• Demonstrate an understanding of proper grammar, including consistent verb tense, correct subject-verb agreement, and uniformity of phrases.
Section 5: The Format for Academic Writing [APA, MLA, or CMS]	• Recognize the required elements for a title pages, abstracts, and main body of a paper. • Select correct examples of headings, series, and paragraph structure. • Show understanding of format requirements for numbers.
Section 6: The Style for In-text Citation [APA, MLA, or CMS]	• Identify the types of information that require in-text citation. • Be able to determine the appropriate in-text citation style. • Demonstrate understanding of how to reference direct quotations or paraphrased ideas.
Module 7: The Style for the Reference Section [APA, MLA, or CMS]	• Identify the proper format to reference print or electronic media. • Understand the importance of properly citing sources.
Section 8: Finalizing the Submission	• Use feedback to review an assignment and correct errors in style, structure, and content. • Recognize differences in writing styles and note distinct nuances of meaning due to word choice and structure. • Recognize the most common spelling and grammar errors and demonstrate techniques to avoid them.
Post-test	

Delivery

The module is delivered using Peregrine's Learning Management System (LMS) known as CMAD. Course instruction is with asynchronous online learning activities.

Assessment

Throughout the module, there are in-progress quizzes and short exercises to ensure understanding of the instructional content. A completion certificate is issued when the learner obtains at least 80% on the final exam.

Hours and Articulation

Learner hours are shown in the following table. The hours are based on both the time within the module and time away from the module conducting application activities.

Section	**Hours**
Pre-test	0.25
Section 1: What is Academic Writing?	0.50
Section 2: Types of Academic Writing	0.50
Section 3: Literature Sources	0.50
Section 4: Writing the Paper	0.50
Section 5: The Format for Academic Writing [APA, MLA, or CMS]	1
Section 6: The Style for In-text Citation [APA, MLA, or CMS]	1
Module 7: The Style for the Reference Section [APA, MLA, or CMS]	1
Section 8: Finalizing the Submission	0.50
Post-test	0.25
Total Hours	6